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(2nd Semester)

BACHELOR OF BUSINESS ADMINISTRATION

Paper : BBA–205 (Old Course)

(Business Communication)

KEY ANSWERS FOR OBJECTIVES

B. State whether the following statements are *True (T)* or *False (F)* by putting a Tick (✓) mark : 1×5=5

1. *False (F)*

2. *True (T)*

3. *True (T)*

4. *True (T)*

5. *False (F)*

C. Choose the correct answer from the following by putting a Tick (✓) mark in the brackets provided : 1×10=10

1. *(a)* from upper to lower

2. *(b)* whole communication

3. *(a)* prescribed network

4. (c) employees with same status

5. (b) haptics

6. (c) salutation

7. (a) Business letter

8. (d) All of the above

9. (a) a consensus

10. (a) internal use

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